

MARQUETTE COUNTY HIGHWAY COMMITTEE

Highway Department Office Building
January 22nd, 2019 – Meeting Minutes

Highway Committee Chairperson Ken Borzick called the meeting to order at 10:37 a.m.

Present: Ken Borzick, Alan Gibeaut, Bob Goldsmith Sr., Mike Raddatz and Gary Thalacker. Other county officials present: Gary Sorenson, Brian Trebiatowski and Brenda Petersen.

Moved by Mike Raddatz and seconded by Al Gibeaut to approve the agenda as printed and posted. Motion carried.

Moved by Al Gibeaut and seconded by Mike Raddatz to approve the minutes from the December 17th, 2018 meeting as printed. Motion carried.

Citizens Input: Brian Claegges, N5624 CTH B, Montello, had requested to be on the agenda to discuss a mailbox policy concern, was not present at meeting. Mailbox policy was discussed along with photos of the above address.

Townships: Al Gibeaut questioned as how Towns contact Highway Department outside of regular working hours. Brian will have office staff distribute the call list schedule to all town chairmen by email each month.

Mike Raddatz noted that when plowing the Mecan Town Hall the plow needs to go in a little deeper. Mike has added markers to assist the driver.

2019-2021 Town Agreement Approvals- Brian received the 2 remaining townships, Newton and Springfield. Ken will sign as Committee Chair.

County Permit Amendments- Brian would like the addition of an expiration date on Right of Way and Driveway permits. Moved by Gary Thalacker and seconded by Al Gibeaut to include a 1-year expiration date on both permits. Motion carried

Storm Flooding Report- Hydrology study regarding Fox River and Buffalo Lake. Brian will be meeting with engineers over the next few weeks. Proposals are due Feb 8th and will be reviewed and presented to the committee at the February meeting.

Highway Department Operations- County Budget has a December 31st balance of \$440,943 not including year end adjustments. State RMA's finished the year with \$59,537 remaining in the budget. Township work is still up 15.7%. Brian stated next month he will have a spreadsheet separating town work as construction season vs winter season for the committee to look at.

Bridge Replacement Proposal- CTH CX over Chapman Creek Bridge was discussed. With the funding and construction windows so far off it is in our best interest to delay the solicitation of design services.

Brian discussed the upcoming UW Extension workshop in Portage County in July 2019 regarding Vegetation Management and Invasive Species Control. Discussion followed. Brian discussed the county use of herbicides to assist in the invasive control.

Interdepartmental Operations- Brian explained that the fuel handling fee will be going up for 2019. Discussion followed regarding charging other departments half of our fuel handling fee. The committee agreed to stay with charging other departments 50% of the fee.

Brian brought up that we yearly pay Land and Water \$350 for a Non Metallic Mine Permit for Richards Pit, with \$105 going to the state and \$245 to Land and Water. With the county encouraging departments to work together to cut costs, Brian would like to pay the state fee of \$105 and then 50%

of the county fee at \$122.50 for a total of \$227.50. Moved by Al Gibeaut and seconded by Bob Goldsmith to pay \$227.50. Motion Carried.

Positions and Staffing- Brian stated that we currently are utilizing 3 LTE's any time we need to staff all plow routes. Pending results from 2019 spring town road checks and work approvals Brian may fill up to 3 vacant positions currently in budget.

Brian is getting equipment and supplies ready for the Wisconsin Surplus Auction. Should be listed late January, early February.

Quad Axle Chassis and Equipment for 2020- New chassis is 13 months out. Brian will talk with awarded vendor regarding trades.

DOT High Capacity Brine Maker Update- Delay until spring for additional concrete work. DOT has been informed and is understanding. We are still currently waiting on the delivery of storage tanks and a pump.

Transportation Development Association dues are \$250. Moved by Al Gibeaut and seconded by Mike Raddatz to pay the dues. Motion carried.

Brian would like to attend an Asphalt Maintenance Seminar February 4th and 5th in Madison. There will be sessions on in place recycling options. With material availability such an issue Brian feels we need to look into other alternatives to maximize our budget dollars. Al Gibeaut highly encouraged Brian to attend.

Moved by Mike Raddatz and seconded by Bob Goldsmith to approve vouchers. Motion carried. There being no further business Committee Chairperson Ken Borzick adjourned the meeting at 11:42 a.m.

Brenda Petersen, Accounting Manager